

## **Canyon Springs Resort Property Owners Association, Inc. (CSRPOA).**

### **2026 Election of Directors Election and Ballot Instructions**

There is only one method of voting and that is by absentee ballot. {ref: Texas property code 209.00592 (a-1)}. Texas Business Organization code and Property code supersedes our articles of incorporation and bylaws on elections.

Record date of membership eligible to vote will be 1 May 2026. {ref: TBOC 22.163}. The list may be inspected per Texas Business Organization Code 22.158 (c) beginning on 1 May and cut off 5:00pm 14 May 2026.

Only one vote per member is allowed.

Multiple ballots may not be placed in the same envelop. Multiple ballots in the same envelop will be disqualified.

Board candidates are not be allowed to gather absentee ballots.

Candidates are listed in alphabetic order. Write in candidates are acceptable. The write in candidate must agree to have the name written in.

Vote for up to nine candidates. You can vote for fewer than nine candidates. Ballots with votes for more than nine candidates will be disqualified.

The ballot must contain the printed name and property address of the owner.

Ballots must have a wet ink signature by the member. Unsigned ballots will be disqualified.

Member cannot assign the right to sign absentee ballot to another member or other person.

If the election committee receives two absentee ballots for the same eligible member, neither ballot will be counted.

Ballots must be returned in a sealed envelope, either by mail or dropped in the clubhouse drop box. Return ballot via first class mail to: CSRPOA, 691 Canyon Springs Drive, Canyon Lake, TX 78133, or drop it in the drop box at the clubhouse main entrance.

Ballots dropped in the drop box must contain a member signature on the face of the envelope and on the ballot.

Mail and drop box ballots received after 5:00 PM CST of 14 May 2026 will be disqualified.

Drop box ballots will be collected daily by the election chairman only. Envelopes will not be opened until 14 May 2026 with the entire committee present.

Tabulation of votes will take place on 15 May 2026 under the supervision of the election committee chair (formerly called nomination committee chair) and, if the election is certified that

evening, the results will be published on the POA website at <https://www.canyonspringsresortpoa.com>, and announced in the annual meeting 16 May 2026.

Nobody but the election committee will be allowed in the clubhouse during the count unless they are invited by the election committee chair.

Each candidate is allowed to have an observer present during the count {ref: Texas Property Code 209.0058 (d 3)}, but will not be allowed to communicate with the committee members. The committee chairman is allowed to communicate with observers.

Candidates must provide the name of their designated observer, if any, to the board president and the election committee chair no later than 5:00pm 14 May 2026. The notification must be in writing.

Thank you for participating in this important community event.

Board of Directors and Election Committee  
Canyon Springs Resort Property Owners' Association, Inc.  
691 Canyon Springs Drive, Canyon Lake, TX 78133